

Full Name: Dr. John Smith Relationship: Veterinarian
Company: Green City Veterinary Clinic Phone: 222-222-3456
Address: (email) jsmith@email.org

Full Name: Greg Gomez Relationship: Accountant
Company: ABC Accounting Phone: 222-222-1234
Address: (email) ggomez@email.com

Previous Employment

Company: ABC Accounting Phone: 222-222-5678
Address: 5 Green Way, Green City, NJ 56789 Supervisor: _____
Job Title: Office Assistant Starting Salary: \$10.00/hr. Ending Salary: \$12.50/hr.

Responsibilities: Assisted the office manager as needed: making copies, filing paperwork, answering phones, scheduling appointments.

From: January 2019 To: present Reason for Leaving: Seeking full-time work

May we contact your previous supervisor for a reference? YES NO

Company: Green City Veterinarian Clinic Phone: 222-222-3456
Address: 10 Veterinarian Street Supervisor: Dr. John Smith
Job Title: Office Assistant Starting Salary: \$10.00/hr. Ending Salary: \$11.00/hr.

Responsibilities: Assisted at the front desk by greeting patients and pets, answering phones, scheduling appointments, filing charts and paperwork.

From: January 2020 To: present Reason for Leaving: Seeking full-time work

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ Ending Salary: \$

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: **N/A** From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: **Casey Espinoza** Date: **June 15, 2021**