

Ryley Bennett

321 Washington Street
American City, TX 23456
(333) 333-3333
rileyb@email.edu

March 2, 2021

American City Parks and Recreation Department
56 Elm Street
American City, TX 23456

To: Perry Davis, Program Coordinator

Dear Perry Davis,

Thank you for the opportunity to interview with you yesterday regarding the opening you have for a recreation level soccer referee for the spring season. Regarding the necessary training dates you told me about yesterday, I am available for both dates and eager to participate. I can also attend the required CPR training you will be providing next weekend at the Parks and Recreation office.

Thank you for considering me for part-time employment as a soccer referee. I am excited to get started and look forward to hearing from you soon.

Respectfully,

Ryley Bennett

Pathful explore