

Rene Torres

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September 14, 2021

Lake Town Grocery- District Office
44 Mountain Lake Road
Lake Town, MI 56789

To: Marion Patel, Regional Manager

Dear Marion Patel,

I am applying for the District Meat Department Manager position you have open. As you can see from my resume, I have been a dedicated Lake Town Grocery employee for 13 years.

During my time at Lake City Grocery, I have worked consistently in five different locations and served as a substitute meat cutter in numerous others. I feel my extensive experience and numerous contacts in various meat departments within the larger Lake Town district make me an ideal candidate for this job. I have first-hand experience in operating a meat department specifically for Lake City Grocery so the transition of moving me into this position would be minimal.

I look forward to discussing this new opportunity with you. I have always liked my career at Lake City Grocery, and I am eager to continue to grow in my profession. Thank you for your time and consideration.

Regards,

Rene Torres

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